



**RHODE ISLAND
SOCIETY
OF PROFESSIONAL LAND
SURVEYORS**

Presents

**2011 CONFERENCE
November 18, 2011**

PROVIDENCE MARRIOTT DOWNTOWN

1 Orms Street, Providence, RI 02904

Attention: John Rockwell

Rhode Island Society of Professional Land Surveyors Office

410 Tiogue Avenue

Coventry, RI 02816





**Rhode Island Society of professional
Land Surveyors**
410Tiogue Avenue
Coventry, RI 02816



Dear Exhibitor/Advertiser:

The **Rhode Island Society of Professional Land Surveyors (RISPLS)** will be convening its Annual Conference on Friday, November 18, 2011 at the **Providence Marriott Downtown** in Providence, RI. The conference's exhibitors program is scheduled to begin at 8:00 a.m. Friday morning and continue until 4:30 p.m. Exhibitors will be able to start setting up their displays on Friday morning at 6:30 a.m.

Exhibitors will be able to meet and get to know the conference attendees and participate in Friday Luncheon. We anticipate approximately 125 Professional Land Surveyors, Engineers and Technicians to be in attendance.

As in years past, **RISPLS** has recognized the importance of providing extensive exhibitor exposure to all attendees including technical program participants. By utilizing early event registration and liberal program breaks, we will provide attendees with extensive exhibitor reviews that will afford you the ability to meet with the conference participants. **RISPLS** will be holding all its activities in the same area as you will be exhibiting. It is one of the committee's goals to provide as much exposure for exhibitors as possible. Once again we will provide Raffle tickets to the exhibitors to give out to the attendees that visit their displays. The more exhibitors that are visited, the more chances an attendee has for winning Raffle items. Last year approximately 80 attendees gathered for the Raffle at the end of the day to claim over thirty door prizes that included a Tri-Max Tripod, a Leica DISTO Laser Distance meter and a framed antique map of Newport valued at over \$300.00.

The **Providence Marriott Downtown** is located within walking distance of Providence Place Mall, Providence Convention Center, attractions, historic landmarks and renowned universities. The **Providence Marriott Downtown** offers ample free parking for conference attendees and exhibitors. Check out their website at www.Marriott.com/PVDRI. Room

reservations may be made on line with the hotel, but be sure to say that you are there for the RISPLS Conference in order to get the conference discount.

The enclosed information provides many details on participation in our Annual Meeting and Conference. In the event that you are not able to attend the conference but would like to participate in the support and sponsorship of this important event, your contribution will be greatly appreciated and acknowledged. A sustaining membership will provide your firm with a 20% reduction in exhibition fees. With this membership, your firm will also be included in our quarterly Newsletter mailings and receive a business ad in the Newsletter and on the RISPLS website. So please join us for an exciting conference, which is certain to prove beneficial to you as well as informative for all attendees. We sincerely hope that you are able to attend our Friday evening banquet and enjoy that time to visit old friends and to make new ones. Should you have any questions, please contact John Rockwell (401) 369-4578 or John Libby at (508) 999-0106. We look forward to your participation.

Very truly yours,

Ed O'Brien, P.L.S.

President

Rhode Island Society of Professional Land Surveyors

RHODE ISLAND SOCIETY OF PROFESSIONAL LAND SURVEYORS
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7:30 – Registration Opens with Continental
Breakfast

- 8:00 – 4:30 Exhibits Open
- 8:00 - 11:30 - Seminar IA Carlton Brown **UMAINE (TBA)**
- 9:45 - 10:00 - Break
- 8:00 - 11:30 - Seminar IB Anthony Vannozi UNH “Perspectives on the Future
of the Surveying Profession”
- 9:45 - 10:00 - Break
- 11:30 – 1:00 - Exhibits/Free Time
- 12:00 – 1:00 - Lunch
- 1:00 – 4:30 - Seminar IIA Dan Martin NGS Vermont (TBA)
- 2:30 – 2:45 - Break
- 1:00 – 2:30 Seminar IIB Keystone Precision Instruments “The Connected
World”
- 3:00 – 4:30 - Seminar IIIB (To be scheduled)
- 4:30 – 5:00 50/50 Raffle and Door Prizes
- 5:00 – 7:00 Cocktails and Scholarship Auction
- 7:00 – 9:30 Awards Banquet & Installation of Officers

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LATE FEE!!

Reservations received after November 1, 2011 will be subject to a \$100.00
late charge.

_____ # of attendees Friday Lunch

EXHIBITOR SPACE RESERVATION FORM

Annual Meeting and Conference

November 18, 2011, 7:30 a.m. - 4:30 p.m.

Providence Marriott Downtown Hotel

1 Orms Street, Providence, RI

Please complete this form and send it along with your check made payable
to the RISPLS, to:

Attention: John Rockwell

Rhode Island Society of Professional Land Surveyors Office

410 Tiogue Avenue

Coventry, RI 02816

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Please type or neatly print:

Corporate Name (for exhibitor identification sign)

Address

City, State,

Zip _____

Contact Person

Telephone/Fax/Email

Authorized Representative Signature

Date:

of Booths Requested _____

of Booth (refer to floor layout enclosed)

1st Choice, 2nd Choice, 3rd Choice

Amount Enclosed with Form _____

Providence Marriott Downtown
1 Orms Street, Providence, RI 02904
SPECIAL INSTRUCTIONS FOR EXHIBITORS

1. Please be advised that the **Providence Marriott Downtown** cannot receive any exhibit materials prior to three days before arrival date. Shipments received before that date will be returned. Stringent municipal building department and fire department regulations make it impossible for us to store hazardous and /or flammable materials on our premises.
2. Arrangements must be made by the exhibitors with the carrier of their choice to remove all empty crates, cases, or containers from the hotel during and following the exhibit.

Set-Up Day: Exhibit set-up may begin at 6:30 a.m. on Friday, November 18, 2011.

3. For your instructions or contacts with exhibitors, please include the following provisions:
 - a) The exhibitor is responsible for damages to hotel property. No signs or other articles may be affixed, nailed or otherwise attached to walls, decor, etc., in such a manner to deface or damage them. Neither the **Rhode Island Society of Professional Land Surveyors**, nor the **Providence Marriott Downtown Hotel** assumes responsibility for destruction, loss of, or damage to exhibitor's property from any cause. The exhibitor hereby agrees to assume all risks relating to such property.

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- b) The exhibitor agrees to indemnify and hold harmless both the **Rhode Island Society of Professional Land Surveyors** and the **Providence Marriott Downtown Hotel** from and against any and all damage or loss arising from or out of the use by the exhibitor of its exhibit space.

4. The hotel provides one rectangular table and two chairs per booth. Outlets for 110- 208 volts are available. Each exhibitor having special electrical requirements should contact the hotel.

If any special connectors or receptors are needed, we regret that it will be necessary to bring your own. The hotel will provide lines and connect them with your equipment, but we do not have the latest adapters on the premises.

Each individual requiring additional engineering or special power services will be billed separately by the hotel. You may wish to make arrangements with your own electrician, who in turn must contact our chief engineer prior to proceeding with the required work.

5. Please remind exhibitors that the maximum allowable weight load on the exhibit floor is one hundred (100) pounds per square foot.

EXHIBIT SPACE AGREEMENT

We _____ (exhibitor name) hereby contract with the **Rhode Island Society of Professional Land Surveyors (RISPLS)** for exhibit space at their 2011 Annual Meeting and Conference. We agree to abide by all the rules and regulations set forth below and as may be established by RISPLS for the orderly conduct of this convention and educational exhibition.

We _____ (exhibitor name) agree to pay \$350.00 for the rental of an individual space. Additional spaces will be available for \$125.00 each. Exhibit space will not be considered rented until this signed Exhibit Agreement and full payment for each space is received in the RISPLS office. No refunds will be given for cancellation made on or after November 1, Exhibit space may not be occupied unless paid for in full. Make your check payable to RISPLS, Inc.

To insure confirmation for your desired rental space, please respond as soon as possible with your signed agreement and payment. Preference to booth spaces will be on a “first reserved” basis. RISPLS reserves the right to revise booth placements to accommodate multiple purchases and similar services.

RISPLS Sustaining Members will be allocated a 20% reduction in rates for exhibit space rental.

- Exhibit spaces measure approximately 8 ft. wide by 8 ft. deep and include a six-foot table, a tablecloth, 2 side chairs and an electric outlet.
- The exhibitors may set up exhibits from 6:30a.m. on Friday, November 18, 2011. Exhibit hours are on Friday, November 18, 2011 from 8:00 a.m. to 4:30 p.m. Exhibits must be broken down by 5:00 p.m. The hotel will provide security for the exhibit area on Thursday night.

- No responsibility for loss or damage of equipment will be assumed by RISPLS or the Providence Marriott Downtown, Providence, Rhode Island.
- The Exhibitor will be responsible for any extraordinary charges related to labor, electricity, backdrops, moving expenses, and any damage to the hotel's facilities. The hotel will not act as a storage agent or facility. All shipping, receiving and inside pick-up or delivery of exhibit materials must be coordinated in advance with the hotel's convention services manager.
- Included are 2 tickets for the Friday's luncheon. Additional lunches may be reserved for \$20.00 each.
- Included with the convention information is an application for membership in the society. Sustaining members get a 20% break in the cost of their exhibition space as well as a business card listing in the RISPLS Newsletter and the RISPLS web site for one year.
- To comply with local fire ordinances, it is the responsibility of the exhibitor to remove all packing materials, crates, cartons, etc. from the hotel premises prior to, during and after the initial setup.
- Late Reservations!!
Reservations received after November 1, 2011 will be subject to \$100.00 late charge.

CONFERENCE PROGRAM ADVERTISING

Advertising is available in the Program for Rhode Island Society of Professional Land Surveyors Annual Meeting and Conference to be held November 21, 2008.

Full Page Ad	\$ 225.00
1/2 Page Ad	\$ 150.00
1/4 Page Ad	\$ 75.00
1/8 Page Ad	\$ 60.00

Please call with any questions you may have about the convention advertising. Mail your copy and check to:

LIMITED NUMBER OF SPONSORSHIPS AVAILABLE!

RISPLS has a limited number of sponsorships available for the conference banquet, lunch and breakouts. Sponsorships will be taken on a first come, first served basis. Please call John Libby (508.999.0106) to reserve yours.

Friday Evening Cocktail Hour - \$ 150.00
 Friday Evening Banquet - \$ 400.00
 Friday Continental Breakfast - \$ 100.00
 Friday Morning Break - \$ 100.00
 Friday Lunch - \$ 200.00
 Friday Afternoon Break - \$ 100.00

Give Away Bags to all attendees \$150.00



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AUCTION DONATIONS AND DOOR PRIZES

Each year a benefit auction is held to raise funds for scholarships to students enrolled in approved surveying and engineering programs. Items are donated by members, friends, exhibitors, suppliers and others in the surveying community. We welcome all items, both new and used. Past items have included surveying software, books, maps, instruments, gift baskets, boat trips and more.

RISPLS presents door prizes to attendees at the end of the Conference. Attendees obtain their raffle tickets by visiting the exhibitors' booths. Last year, about 80 attendees stayed for the drawing of 30 door prizes that included a Leica Disto measuring unit, a Tri-Max tripod and a framed map of Newport valued at \$300.00. We appreciate all items donated for the door prizes, from hats and t-shirts to larger items.

The society requests your support for both the auction and the door prizes. Please call John Rockwell at 401.369.4578 with any questions you may have. Donated items may be shipped to:

RISPLS

410 Tiogue Avenue, Coventry, RI 02816

Phone/Fax: 401-294-1262



